**Minutes of Ordinary Meeting**

**Monday 12th May 2025, 7.30pm**

**Wetwang Community Hall**

CHAIRMAN: Andrew McCormack

VICE CHAIRMAN: Lewis Clark

COUNCILLORS: Diane Campkin, Janette Hayes, Katherine Jakeman, Debbie Peters, Brenda Taylor, Nigel Taylor and Frank Wilson

Responsible Finance Officer and Clerk to the Parish Council: Suzanne Taylor ILCA

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| **Public Forum** | There were no members of the public in attendance. |
| **Police** | No representation. |
| **53/25** | **Notice of meeting** – it was confirmed notice had been given in accordance with Schedule 12, Paragraph 10 of the Local Government Act 1972. |
| **54/25** | **Apologies** – Apologies were received and accepted from Councillors Dixon and Nicholson. |
| **55/25** | **Declarations of interest**  Councillor N Taylor declared an interest in the payment of the grant applications for the Bowls Club and Village Hall. |
| **56/25** | **Correspondence**   1. The updated versions of the Standing Orders and Financial Regulations were agreed with the revision:   Financial Regulations 6.9 - items over £2000 up to £5000 can be authorised by the Clerk plus one other signatory in an emergency. |
| **57/25** | **Matters Arising**  Please refer to the action log. |
| **58/25** | **Approval of Minutes** – Resolved. That the minutes of the Parish Council meeting held on Monday 7th April 2025 were approved as a true and accurate record.  Proposer: Clark  Seconded: Wilson  **In favour: All** |
| **59/25** | **Reports from Committees and Representatives**  *Community Hall* – Councillor Taylor reported that the village hall held an afternoon tea in commemoration of VE Day 80 which was attended by 50 residents. A grant was received by the Parish Council from ERYC to cover the costs.  Solar panels have been installed, and the roof has been fixed.  The Scarecrow festival will run from 29th May until 1st June. Driffield Radio will be broadcasting live from the festival on Thursday 29th May.  *Wetwang Primary School* – Councillor McCormack reported that the year 6 pupils were currently taking part in SATs.  *St Nicholas Church* – the clock chimes should be repaired in June.  *Other Community Groups:*  *Village Show –* 26th July 2025. Clerk to provide £200 float and arrange printing of the schedule.  *Community Speedwatch –* A watch had been carried out on Beverley Road on the 12th May. Traffic was quiet and approximately 5% of drivers were exceeding the speed limit.  *Newsletter –* Issues will be circulated in April, July and October. It was suggested that colour / photographs would be introduced, and it would be printed in an A5 booklet with an A4 ‘what’s on’ insert. |
| **60/25** | **Planning Applications**   1. To consider applications for Planning Permission upon which the Parish Council has been consulted:  |  |  |  | | --- | --- | --- | | **Proposal** | **Location** | **Comments** | | None. |  |  |  1. To receive an update on previous applications consulted on:  |  |  |  | | --- | --- | --- | | **Proposal** | **Location** | **Decision** | | Change of use from agricultural land to domestic garden; rebuild walls,reinstate roof, window and door and change of use of barn to store/tool  shed ancillary to main dwelling | Southfield Lodge 15A Pulham Lane Wetwang East Riding Of Yorkshire YO25 9XT | Pending Consideration. |  1. Gameslack Farm Community Liasion Group update – no update. 2. Chariots Keep development update – work has been halted due to asbestos being found on site. |
| **61/25** | **Parish Council Facilities:**   1. Allotments – It was discussed that the reclaimed burial ground allotment had a lot of debris to be cleared including a greenhouse and fence panels. The quotation for trimming Northfield allotment hedges will be discussed at the next meeting. 2. Burial Ground – no issues. 3. Playing Field (Station Hill) – The Clerk has submitted a grant application to Tescos to fund new football posts. 4. Community Park – The new tractor has been named by children at Wetwang Primary School and will be delivered before the summer holidays. 5. Bus Shelter – no issues. 6. Village Pond – Councillor Hayes to replace flowers in the pond planters, Clerk to re-imburse. 7. Cadger Castle – The abandoned caravan has now been removed. |
| **62/25** | **Finance –** Resolved.   1. The AGAR was presented, agreed and signed as appropriate. Documentation will not be submitted to the internal auditor. 2. To note pre-approved bank payments and debit card purchases  |  |  |  |  | | --- | --- | --- | --- | | Clerk | Salary | redacted | Standing Order | | HMRC | Tax | redacted | Direct Debit | | Sovereign | Playpark inspection and maintenance | £17.99 | Direct Debit | | Scribe | Accounts package | £14.40 | Standing Order |  1. To approve the schedule of accounts for payment:  |  |  |  |  | | --- | --- | --- | --- | | Outdoor Play` | Play Tractor and Trailer | £3900.00 | Bank Transfer | | Wetwang Cricket Club | Community Grant | £250.00 | Bank Transfer | | Wetwang Bowls Club | Community Grant | £250.00 | Bank Transfer | | Methodist Church | Community Grant | £250.00 | Bank Transfer | | Wetwang Village Hall | Community Grant | £250.00 | Bank Transfer | | Zurich | Annual Insurance | £643.63 | Bank Transfer |   Proposed: Hayes  Seconded: Clark  In favour: all |
| **63/25** | **Maintenance of the Village**   1. It was agreed that the Clerk would contact UK Glass recycling to request the bins on Pulham Lane are emptied. 2. It was agreed that the probation service would be approached to clear Main Street footpaths that are overgrown. |
| **64/25** | **Agenda for the next meeting**  Please contact the Clerk with items at least 10 days prior to the meeting.   1. Main Street bench 2. Bus service |
| **65/25** | **Date of the next meeting** – An ordinary meeting of Wetwang Parish Council will be held on Monday 2nd June 2025 at 7.30pm. It was agreed that the September meeting would be moved to the 8th due to an event taking place at the village hall on the 1st. |
| The meeting closed at 20.15. | |
| **Signed:**  **Date:** |  |

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| **Minute reference** | **Action** |
| 09/25 | f. Contractor to advised of repair date – Station Hill fencing. |
| 11/25 | 1. ~~Clerk to report broken Main Street manhole covers.~~ 2. Clerk to request drop kerbs in line with Village Taskforce 2022 schedule. 3. Clerk to request ERYC engineer assessment of Thorndale Croft with accompanying photographs. |
| 17/25 | Clerk to investigate in ground dog fouling signs. |
| 22/25 | c. Clerk to contact Driffield Striders regarding future cross-country events. |
| 24/25 | Clerk to provide map of bench locations. |
| 30/25 | Clerk to circulate Councillor training dates |
| 37/25 | ~~Clerk to order wheelie bin stickers and draft letter to accompany.~~ |
| 46/25 | Councillor McCormack to make enquiries about the lych-gate |
| 48/25 | ~~d. Clerk to order tractor and trailer and contact school regarding the name~~  ~~f. Councillor Dixon to request quotation for bush/shrub trimming at the pond.~~ |
| 49/25 | ~~Clerk to inform those with successful grant applications~~ |
| 50/25 | 1. Main Street bench to be assessed and added to future agenda 2. ~~Councillor N Taylor / Clerk to arrange litter picking sessions.~~ 3. Councillor Clark / Clerk to discuss telephone box slatwall. |
| 56/25 | Clerk to updates Financial Regulations and add both documents to the website. |
| 59/25 | Clerk to arrange village show float |
| 61/25 | f. Councillor Hayes to replace flowers in the pond planters |
| 63/25 | Clerk to contact UK Glass recycling regarding the Pulham Lane bins. |